

# THE BYE-LAWS OF "GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)"

- 1. **Short Title:** These rules may be called the Bye-Laws of GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA).
- 2. **Interpretation/Definitions:** The society shall follow the provisions laid down in the Himachal Pradesh Societies Registration Act, 2006 (No. 25 of 2006) hereinafter called as "Act" and the rules framed there-under called the Himachal Pradesh Societies Registration Rules, 2006. Unless there is anything repugnant in the subject or context:



i. "Bye-law" means a bye-law registered or deemed to have been registered under this 'Act' and includes a registered amendment of the bye-law.

"Society" means "GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)" society registered under the Himachal Pradesh Societies Registration Act 2006.

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iii. "Member" of the Society means a person who has been admitted in the Society according to the Regulations thereof, continues for the time being to be a member of the Society.

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iv. "The General Body" means all the member of the Society.

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v. "The Governing Body" means the persons duly elected by the General Body of the Society under Section 15 of the Himachal Pradesh Societies Registration Act, 2006 and entrusted for the time being with the management of the Society under its regulation.

vi. "The financial year" means the period commencing from the 1<sup>st</sup> April and ending with the 31<sup>st</sup> March of the next calendar year.

- 3. **The Name of the Society:** The Name of the Society shall be the "GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)" (hereinafter referred to as the Society).

4. **The Registered Office of the Society:** The Head Office of the Society will be situated at Paonta Sahib of Sirmaur District and its address will be SGGSJ Government College, Paonta Sahib, District Sirmaur, Himachal Pradesh 173025.

5. **Aims and Objects:** The aims and objects for which the Society is established are the following:

i. To enable the alumni to participate in activities that would contribute to the general development of the College

ii. To arrange and collect funds for the development of the College.

iii. To provide prizes, medals and scholarships, and render financial aid to the deserving students of the College.

iv. To contribute towards the welfare of the alumni.

v. To further such other aims and objects as the General Body may from time to time, decide.

vi. To arrange extension lecturers, debates, discussions, seminars, workshop, conferences, educational tours, exhibitions etc. as far as practicable.

vii. To distribute study materials and extend assistances to poor and or needy students as far as permissible;

viii. To promote interaction between industry and academia.

6. **Membership:**

i. **Eligibility:**

i. All alumni who have been done any Degree/Diploma/Certificate course from Government College, Paonta Sahib. However, a person who, for the time being, is enrolled as a student in any course in Government College Paonta Sahib cannot be a member of the Association so long as he/she is pursuing the said course.

ii. A faculty member of Government College, Paonta Sahib.



- iii. No person shall be denied admission to this Society on the basis of her or his caste, creed, sex, race, colour or religion.
- ii. On admission a member shall sign on the membership register. Provided that no person shall be eligible for admission as a member of the Society, if she/he:
  - i. is a minor.
  - ii. is of unsound mind
  - iii. has been convicted of a cognizable offence and sentenced to a term exceeding 3 months.



iii. **Admission Fee and Subscriptions:** The admission fee and annual subscription to the Society shall be fixed by the Society with a provision to alter the same if and when necessary. The current fees are:

- i. Admission Fee: Rs. 50
- ii. Annual Subscription Fee: Rs. 100
- iii. Life Membership Fee: Rs. 500

iv. **Cessation of membership:** If the member is in arrears of prescribed subscription fee and a period of 45 days is over after delivering notice to such member to such effect, the member shall cease to be a member of the Society after the Governing Body resolves to that effect. Any person who ceases to be a member for any reason, shall nevertheless remain liable for and pay to the Society all dues.

v. **Re-admission to the Society:** Any person who ceases to be a member of the Society, may be re-admitted to the membership as the Governing Body may determine.

vi. **Resignation:** Any member who withdraws from the Society by giving notice in writing to the Secretary of his intention to do so and thereupon he shall cease to be a member provided all his dues to the Society are paid.

vii. **Disqualification:** A member may be disqualified/expelled from the Governing Body/ General Body of the Society for one or more of the following reasons:

- i. If the member becomes of unsound mind.
- ii. If the member has been convicted of a cognizable offence and sentenced to a term exceeding 3 months.
- iii. If the member is disqualified for such appointment by an order of a Court or Registrar for causing loss to the Society or retaining property of the Society or for any other reasons detrimental to the interest of the Society.
- viii. **Expulsion:** Subject to the approval of General body by two-third of its members present and voting, a member may be expelled by the Governing body after first being given an opportunity to explain her/his conduct, in writing, to the Governing Body if:



- i. The member acts contrary to the interest, reputation and stated objects of the Society.
- ii. The member ceases to fulfil such other conditions as specified in these Bye-Laws of the Society and for other reasons as may be specified in the Bye-Laws.

#### 7. Membership Register:

- i. The Society shall maintain at its head office a Membership Register of its members and shall enter therein, the following particulars, namely:
  - i. name, address, occupation, and signature with date of each member
  - ii. the date on which the members are admitted
  - iii. the date on which the member ceased to be members.
- ii. If any member changes his address, he shall notify his new address to the Secretary, who shall thereupon enter his new address in the roll of members. If the member fails to notify his new address, the address in the roll of members shall be deemed to be his address.

#### 8. Governance: The Society shall be controlled by constituting governance bodies as:

- i. General Body

ii. Governing Body

9. General Body:

i. Composition of General Body:

- i. All members on a given date shall constitute the General Body.
- ii. The Chief Patron has the right to invite a person or persons to participate in the deliberations of the meetings of the society, provided that such a person(s) shall not have the right to vote.

ii. Rights, Privileges and Duties of Members:



- i. The members of the General Body shall elect the office-bearers and other members of the Governing Body of the Society
- ii. Every member of the Society shall have the right to participate in public meetings, cultural/educational functions and other lawful gatherings called and/or arranged by the Society.
- iii. Every member shall have the duty to actively contribute their talent and expertise towards promoting the Mission and Objects of the Society.
- iv. It shall be the duty of every member of the Society to provide all the necessary information to the Society, pertaining to any matter which is necessary to be known by the Society.

iii. Functions and Powers of General Body:

- i. General Body is the supreme decision making body of the Society and it may amend or change or overrule any decision of the Governing Body.
- ii. The General Body shall consider, frame and adopt the general policy and the programme of activities of the Society to be followed during the ensuing year.
- iii. The General Body may consider any subject/matter as may be specified in the agenda of the meeting or referred by the Governing Body or raised by any member of the Society with the permission of the Chair.



iv. **Meetings:**

- i. The General Body shall meet at least once in a financial year.
- ii. Such meeting shall be held not more than fifteen months after the date of the last preceding meeting.
- iii. The meeting shall be convened, as directed by the Chief Patron in consultation with the President, under the signature of the Secretary, who will also be the Member-Secretary of the General Body.
- iv. The President of the Society shall also be the President of the General Body and shall preside over its meetings. In his absence, the Vice-President shall preside over that meeting.
- v. "The annual statement of accounts" and "the annual report" on the activities of the Society shall be placed in the Annual General Meeting for the approval of the General Body.



- v. **Notice:** Except in case of emergent meetings, 7 days notice of every meeting, together with the agenda shall be given to each member.

- vi. **Special Meetings:** The Chief Patron in consultation with the President may convene a special meeting of the Society if she/he thinks fit or if such a meeting is requisitioned by at least one-third members, in writing.

- vii. **Quorum:** The quorum for General Body meeting shall be ten percent of the total members.

- viii. **Procedure:**

- i. All questions in the meetings shall be determined by a majority of votes of the members of the Society present. Every member of the Society shall have one vote each and no proxy shall be allowed in any manner. In case of a tie, the Chief Patron shall have the right to an additional/casting vote.
- ii. Each member shall have the right to dissent.
- iii. No member whose subscription for the time being is in arrear shall be entitled to vote in any proceedings of the Society.

ix. **Minutes:**

- i. The Society shall record in the minutes book, the minutes of all proceedings of every General Body meeting.
- ii. Such minutes shall be communicated to all the members invited for the meeting within thirty days of the said meeting.

- x. **Committees:** The Governing Body subject to the approval of the General Body may elect/nominate various Standing or Adhoc Committees/ Sub-Committees for any specified purpose as they think fit and may delegate any of the powers to them and prescribe their functions and proceedings to be followed.



**The Advisory Board:** The Governing Body subject to the approval of the General Body may appoint an Advisory Board on such terms and conditions as it deems fit which may have persons other than the members of the Society. They may be permitted to attend meetings of the Society by the Governing Body however they shall not have a right to vote.

10. **Governing Body:**

- i. **Election:** The Society shall elect a Governing Body by resolution passed by a majority of the members present and entitled to vote at a General Body meeting of the Society. A member of the Governing Body of the Society shall be eligible for re-election. The strength of the Governing Body (including office bearers and executive members) shall not be less than 7 and not more than 11.   
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- ii. **Term:** The term of Governing Body and its members so elected shall be three years.
- iii. **Removal:** A member of the Governing Body may be removed by the General Body in a meeting specifically convened for such purpose by simple majority of votes of the members present after affording such member an opportunity of being heard.   
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- iv. **Filling up of casual vacancies:** Any casual vacancy amongst the Governing Body for its remaining period shall be filled by a resolution passed by the Governing Body. Such appointment(s) shall be confirmed by the General Body at its next meeting.