

ENGLISH

SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE PAONTA SAHIB,
DISTRICT SIRMAUR, H.P.

TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(B.A./B.COM/B.SC./M.A.) SESSION 2020-2021

English-1 Core English Compulsory (ENGCE101)

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	Syllabus	1 st Week	1		
	Introduction/ Pattern of Testing	1 st Week	2		
	Unit-1(Poetry: Overview)	1 st Week 2 nd Week	3		
	Ozymandias	1 st Week	1		
	Blow, Blow, Thou Winter Wind	2 nd week	2-3 day		
	Discussion on Questions	3rd Week	1	2-3(d)	
	Good Morrow	4 th week			1-3(d)
	Discussion on Questions	5 th Week	1-3 day		
AUGUST	The Man He Killed	1 st Week	1-2 day		
	Discussion on Questions	1 st Week	3		3(d)
	Lines Written in Early Spring	2 nd Week	1-2 day		
	Questions & critical analysis	3rd Week	1	2	3
	Unit II (Short Stories & Essays: Overview)				
	The Parrot in the Cage	4th Week	1-3 day		
SEPTEMBER	Discussion on Questions	5 th Week	1		2-3(d)
	Dinner for the Boss	1 st Week	1-3 day		
	Discussion on Questions	2 nd Week	1-3 day		
	The Redding Tree	3rd Week	1-3 day		1-3(d)
	Critical analysis	4 th Week	1-3 day		
OCTOBER	Discussion on Questions	5 th Week	1	3(d)	2
	At the Himalayas	1 st Week	1-3 day		
	Value of Silence	2nd Week	1-3 day		
	Questions	3rd Week	1-3 day		
NOVEMBER	Critical analysis	4th Week		3(d)	1-2 day
	Unit III (Applied Grammar)				
	The use of Articles	1 st Week			
	Practice	2nd Week	1-3 day		
	The Use of Prepositions	3rd Week		3(d)	1-2 day
DECEMBER	Practice	4th Week	1-3 day		
	House Test	1 st Week			
	Verb Forms	2nd Week 3rd Week	1-3 day		
FEBRUARY	Practice	4th Week 5th Week	2-3 day	1(d)	
	Phrasal Verbs	2 nd Week		3(d)	1-2 day
	Practice	3rd Week	1-3 day		
MARCH	Comprehension	4 th Week			1-3(d)
	Class test and revision	1 st Week 2 nd Week			1-3(d)

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TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(B.A./B.COM/B.SC./M.A.) SESSION 2020-2021

DSC-1A [ENG DSC 102]
English Literature-1 (Essays, Stories and poems)

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	Syllabus Introduction/ Pattern of Testing	1 st Week	1		
	Unit-1 (Caste/Class: Overview)	1 st Week	2		
	Deliverance	1 st Week 2 nd Week	3 1-2 day		
	Joothan	2 nd Week 3 rd week	3		
	Kallu	3 rd Week	2-3 day		
	Bosom Friend	4 th week	1-2 day	2-3(d)	
	Class Test/Assignment	4 th Week	3		1-3(d)
	Group Discussion/Speaking Skill/Presentation	5 th Week	1-3 day		3(d)
	Unit-II (Gender: Overview)	1 st Week	1		
	Girl	1 st Week	2		
AUGUST	A Prayer for my Daughter	2 nd Week	1-3 day		
	Yellow Fish	3 rd Week	1		
	Reincarnation of Captain Cook		2-3 day		2-3(d)
	Highway Stripper	4 th Week	1-2 day		
	Discussion on questions	4 th Week	3 1-2 day		3 1-3(d)
	CLASS TEST/ASSIGNMENT	5 th Week	3	2	
	Unit-III (Race: Overview)	1 st Week	1		
SEPTEMBER	Black out	1 st Week	2		
	Telephone Conversation	1 st Week	3		
	Harlem	2 nd Week	1		
	Still Rise	2 nd Week	2-3 day		
	Discussion on Questions	3 rd Week	1-2 day	3(d)	
	Class Test/Assignment	3 rd Week	3		2
	Group Discussion/Speaking Skill/Presentation	4 th Week	1-3 day	3(d)	1-2 day
	Group Discussion/Speaking Skill/Presentation	5 th Week	1	3(d)	1-2 day
	Unit IV (Violence and War: Overview)	1 st Week	1		
	Conscientious Objector	1 st Week	2		
OCTOBER	General, Your Tank is a Powerful Vehicle	1 st Week	3		
	The Dogs of Tetwal	2 nd Week 3 rd Week	1-3 day 1		
	A Chronicle of the Peacocks	3 rd Week 4 th week	2-3 day 1-2 day		1(d)



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	Discussion on Questions	4th	3		
NOVEMBER	Class Test/Assignment	1st Week	1-3 day	3(d)	1-2 day
	Ghosts of Mrs. Gandhi	2nd & 3rd Week	1-3 day		
	Group Discussion/Speaking Skill/Presentation	4th Week	1-3 day	3(d)	1-2 day
	Discussion on Questions	5th Week	1-3 day	3(d)	1-2 day
	House Test	1st Week			
DECEMBER	Unit V (Living in a Globalized World: Overview)	2nd Week	1		
	Toys	2nd Week	03-Feb		
	Indian Movie, New Jersey	3rd Week	1-2 day		
	Class Test/Assignment		3		
	Group Discussion/Speaking Skill/Presentation	4th week	1-3 day	3(d)	1-2 day
	At the Lahore Karhai	5th week	1-2 day		
FEBRUARY	Class Test/Assignment	2nd Week	1-3 day		
	Class Test/Assignment	3rd Week	1-2 day		1-2 day
	The Brand Expands	3rd Week	3		
		4th Week	1		
	Discussion on Questions	4th Week	2-3 day		
MARCH	Class Test/Assignment	1st Week	1-3 day	3(d)	1-3(d)



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TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(B.A./B.COM/B.SC./M.A.) SESSION 2020-2021

DSC-1B[ENG DSC103]
English Literature-2(Poems, Short Stories and Essays)

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	Syllabus Introduction/Pattern Of Testing	1 st Week	1		
	Unit-1 (Linguistic Plurality within Sufi And Bhakti Traditions: Overview)		2		
	The Mad Lover	1 st Week	3		
		2 nd week	1		
	Kafi	2 nd week	2-3 day		
	Baul Song	3rd Week	1		
	Discussion on Questions	4 th Week	2-3 day		
	5th Week			1-2(d)	3(d)
AUGUST	Unit-II (Language Politics- Hindi and Urdu: Overview)	1 st Week	1		
	Introduction: A Conspectus in a House Divided	1 st Week	2-3 day		
	Ghazal	2 nd Week	1		
	Lajwanti	2nd Week 3rd Week	2-3 day		
		Week	1		
	Discussion on Questions	3rd Week	2-3 day		
	Unit – III (Tribal Verse: Overview) An Anthology of Tribal Verse	4th Week		1-2(d)	
SEPTEMBER	A Munda Song	1 st Week	1-3 day		
	A Kondh Song	2 nd Week	2		
	Adi Song for the recovery of Lost Health	2 nd Week	3		
	Discussion on Questions	3rd Week	1	2(d)	3(d)
	Unit IV (Dalit Voice: Overview)	3rd Week	1		
	Dalit Sahitya: The Historical Background		2-3 day		
	Habit	4 th Week	1		
	An Untitled Poem		2		
	Discussion on Questions		3		
OCTOBER	Karukku	1 st Week	2-3 day	1(d)	
	Unit V (Writing in English: Overview)	2 nd week	1		
	Mother Tongue	2nd Week	2		
	Kanthapura	2nd Week	3		
	Discussion on Questions	3rd Week	1		
	Unit VI: Women Speak – Examples from Kannada and Bangla: Overview)	3rd Week	2		
	A Flowering Tree	3rd Week 4th	3		

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	Topic	Week	1		
	A Women Telling of Rama Tale	5th Week	2-3 day		
NOVEMBER	Unit VII (Literary Cultures- Gujrati and Sindhi: Overview)	1st Week	3	1(d)	2(d)
	At The Crossroads of Indic and Iranian Civilizations	2nd Week	1-3 day		
	Reading and Critical Analysis	3rd Week	1	2-3(d)	
	Discussion on Questions	4 th Week	1		
DECEMBER	Unit VIII (Nationalism: Overview)	1st Week			
	Nationalism in West	2nd Week			
	Reading and Critical Analysis	3rd Week	2-3 day	1-2(d)	3(d)
	Discussion on Questions	4 th week			
FEBRUARY	Unit IX (Aspects of Civilization: Overview)	2 nd Week		1(d)	
	What is Civilization?	2 nd Week	2-3 day		
	Civilization	3rd Week	1-3 day		
	Discussion on Questions	4 th Week	1	2-3(d)	
MARCH	Revision and class tests	1 st Week			1-3(d)



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TENTATIVE LESSON/ TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH

TENTATIVE LESSON/TEACHING PLAN (BA/BSC/B.COM1STYEAR)
AECC2 WritingSkill

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	READING /SPEAKING (D=Day)
JULY	Syllabus	1 st Week	1		
	Introduction/ Pattern of Testing				
	Diary Writing	1 st Week	2-3 day		
	Practice & Discussion on questions	2 nd Week			1-3(d)
	Paragraph Writing	3 rd Week	1-3 day		
AUGUST	Practice & Discussion on questions	4 th week		1-3(d)	1-3(d)
	Summary/ Note Making	1 st Week	1-3 day		
	Practice & Discussion on questions	2 nd Week		1-3(d)	
	Formal Letter Writing	3 rd Week			1-3(d)
	Practice & Discussion on questions	4 th Week	1-3 day		
SEPTEMBER	Practice & Discussion on questions	5 th Week	1-3 day		
	Informal Letter Writing	1 st Week		1-3(d)	
		2 nd Week			1-3(d)
	Practice & Discussion on questions	3 rd Week			1-3(d)
	Practice & Discussion on questions	4 th Week		1-3(d)	
OCTOBER	Class test	5 th Week			1-3(d)
	CV & Resume Writing	1 st -2 nd Week	1-3 day		
			1-3 day		
NOVEMBER	Practice & Discussion on questions	3 rd Week			1-3(d)
	Practice & Discussion on questions	4 th Week			1-3(d)
	Report Writing	1 st Week	1-3 day		
NOVEMBER	Practice & Discussion on questions	2 nd Week	1-3 day		
		3 rd Week		1-3(d)	
		4 th Week 5 th Week	1-3 day		
			1-3 day		
DECEMBER	Interview/Feature Articles	1 st Week			
		2 nd Week			1-3(d)
	Practice & Discussion on questions	3 rd Week			1-3(d)
	House Test	4 th Week	1-3 day	1-3(d)	
FEBRUARY	Notice Making	2 nd Week		1-3(d)	
	Practice & Discussion on questions	3 rd Week			1-3(d)
MARCH		4 th Week		1-3(d)	
	Revision	1 st Week		1-3(d)	



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TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(BA & B COM 2nd YEAR)
ENGCE 201
English-2 Core English Compulsory

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	Syllabus Introduction/Pattern of Testing	1 st Week	1		
	Unit-1(Poetry: Overview)	1 st Week	2		
	A Psalm of Life	1 st Week 2 nd Week	3		
	Animals, When I am Dead My Dearest	2 nd week	1		
	Discussion On Questions	2 nd week	2-3 day		
	Discussion On Questions	3 rd Week	1-2 day	3(d)	
	If	4 th week			1-3(d)
	Discussion On Questions	5 th Week	1-3 day		
AUGUST	The Lake Isle of Innisfree, The Olive Tree	1 st Week	1-3 day		
	Discussion On Questions				
	Refugee Mother and Child	2 nd Week	1-3 day		
	Discussion on Questions	3 rd Week	1-2 day	3(d)	3
	Unit II (Short Stories & Essays: Overview)				
	The Power of Prayer	4 th Week	1-3 day		
	Discussion on Questions	5 th Week	1		
		5 th Week		2	3(d)
SEPTEMBER	Vivekananda: The Great Journey to the West	1 st Week	1-3 day		
	Discussion on Questions	2 nd Week	1-3 day		
	More Than 100 Million Women are Missing	3 rd Week	1-3 day		
	Discussion on Questions				
		4 th Week		3(d)	1-2(d)
	On The Ignorance of the Learned	5 th Week	1-3 day		
	Discussion on Questions	5 th Week			1-3(d)
OCTOBER	Simply Living	1 st Week	1-3 day		
	Towards Creating a Poverty Free World	2 nd Week	1-3 day		
	Discussion on Questions	2 nd Week	1	2(d)	3
	Climate Change and Human Strategy	3 rd Week	1-3 day		
	Discussion On Questions	4 th Week			1-3(d)
	Unit III (Applied Grammar)				
NOVEMBER	One Word Substitution	1 st Week			
		2 nd Week	1-3 day		
		3 rd Week	1-3 day		
	Words Used as Nouns and Verbs	4 th Week		1-2 day	3(d)
		5 th Week	1-3 day		
	House Test	1 st Week			



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DECEMBER	Transformation (i) interchange of Degrees	2nd Week 3rd Week	1-3 day 1-3 day		
		4th Week	1	2(d)	3
	(ii) Homonyms, Homographs and Homophones	5th Week	1-3 day		
FEBRUARY	Revision of Short stories & essays	2 nd Week	1-3 day		
		3rd Week		1	2-3 day
		4 th Week			1-3 day
MARCH	Revision of Poetry and grammar	1 st Week			1-3 day



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TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
TENTATIVE LESSON/TEACHING PLAN (BA 2STYEAR)
DSC-1A[ENG DSC202/203]

English Literature-1(Essays, Stories and poems)

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	Unit-1 British Literature and Plays	1 st Week	1-3 day		
	Introduction	1 st Week	4th day		
	Syllabus Introduction/ Pattern of Testing	1 st Week	1-6 day		
	Merchant of the Venice	2 nd Week	1-6 day		
	Character overview	3 rd Week	1-6 day		
	ACTI	4 th week	1-6 day		
	ACTII	1 st Week	1-6 day	3(d)	1-3(d)
AUGUST	ACTII-III	2 nd Week	1-6 day		
	ACTIII-IV	3 rd Week	1-3 day		
	CLASS TEST	4 th week	1-3 day		
	Chapter 5-8	1 st Week	4th day		3
	Chapter 9-12	2 nd Week	1-3 day	3(d)	
SEPTEMBER	Chapter 13-16	3 rd Week	4th day		
	Chapter 17-20	4 th week	1-3 day		
	Chapter 21-24	1 st Week	1-3 day		
	Class Test	2 nd Week	4th day		
	Chapter 25-28	3 rd Week	1-3 day		
	Chapter 29-32	3 rd Week	4th day		
	Chapter 33-36	4 th Week	1-3 day		3(d)
	Chapter 37-40	4 th Week	4th day	2	
	Chapter 41-44	5 th Week	1-6 day		
OCTOBER	Class Test	5 th Week			
	Chapter 45-48	1 st Week	1-6 day		1-2(d)
	Chapter 49-53	2 nd Week	1-6 day		
	Class Test	2 nd Week		3(d)	
	Unit II (Literary Cross Currents)	3 rd Week	4th day	1-6 day	
Before Dying, Windy Night, Shall I	week		1-2 day	1-3(d)	
Discussion on Questions/Class Test	4th		03-Jun		
NOVEMBER	Forward March, From Some People Laugh, Some People Cry, The Void, So Very Far	2 nd Week	1-6 day		
	Enterprise, Night of the Scorpion, Good by Party for Miss Pushpa	3 rd Week	1-6 day		3
	Hunger, Dhuli, Grandfather, A Country	4 th Week	1-6 day	2(d)	
	Discussion on Questions/ Class Test	5 th Week	1-6 day		1-3(d)
	House Test	1 st Week			
The Holy Panchayat	2 nd Week	1-3 day			
The Card-Sharpner's Daughter	2 nd Week	4th day			



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DECEMBER	Toba Tek Singh	3rd Week 4th Week	1-6 day		
			1-3 day		3(d)
	Questions/Squirrel	4th Week	4th day	1-2 day	
	The Sacred Duty	5th Week	01-Apr		
FEBRUARY	Discussion on Questions /Class Test	1st week	4th day		
	Unit II Autobiography Joothan	2nd Week 3rd Wcck	1-6 day		3
			1		
	Discussion on Questions	3rd Week	2	2(d)	
	Unit-III(Play)	3rd Week 4th Week	03-Jun		2-3 day
	Silence, The Court is in Session	Week	1-2 day	1	1-3 day
	Discussion on Questions/Class Test	4 th Week	4th day		1-3 day
MARCH	Assignment/Presentation/revision of syllabus	1st & 2nd Week	1-6 day		



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TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(BA2nd YEAR)
DSC-1A [ENG204-205]
English Literature-1(Essays, Stories and poems)

MONTH	UNIT/TOPIC	WEEK	DAY	Assignment	Presentatio n
JULY	Syllabus Introduction/ Pattern of Testing	1 st Week	1		
	AEEC/SEC-1: Creative Writing, Book and Media Reviews	1 st Week	2-3 day		
	Unit-1 Literary Forms				
	Poetry: Lyric, Sonnet, Epic, Ode, Ballad	2 nd Week	1-3 day		
	Drama: Tragedy and Comedy	3rd Week	1-3 day		
	Fiction: Short Story and Novel	4 th week	1-3 day	3d	2d
	Prose: Essay, Periodical, Article (Newspaper Article and Blog)	4th Week	1-3 day		
	Class test	5 th Week	1-3 day		
AUGUST	Unit-II Literary Terms				
	Plot, Characterization, Monologue, Soliloquy, Aside	1 st Week	1-3 day		
	Narrator, Persona, Irony, Metaphor, Simile, Metonymy, Alliteration	2nd Week	1-3 day		
	Rhyme, Onomatopoeia, Oxymoron, Point of View and Theme	3rd Week	1-3 day		
	Discussion on Questions/Class Test	4th Week	1-3 day	3d	2d
	UNIT-III Reading Literature: Creativity and Imagination: Gift of the Magi	5 th Week	1-3 day	3	
SEPTEMBER	Daffodils	1 st Week	1-3 day		
	The Dark Room	2nd Week	1-3 day		
	Discussion on Questions	3rd Week	3		
	UNIT-IV Media Reviews: Book, Film and TV Programme Reviews	4th Week 5th Week	1-3 day	3d	2d
	Class Test	5 th Week	3		
AEEC/SEC-2					
OCTOBER	Translation Studies and Principles of Translation (Basic Concepts and Readings)				
	UNIT-I				
	Introduction to Translation:				
	1. Definition of Translation—	1 st Week	1-3 day		
	Translating from source language to target language				
	2. Purpose of Translation— Translation as a literary, cultural, and knowledge bridge, self-other interaction	2 nd Week	1-3 day	3d	2d
UNIT-II					
Approaches to Translation:	3rd Week	1-3 day			



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	1.Domestication: Readability in the target language	3rd week	1-3 day		
	2.Foreignization: Faithfulness to the source language text	4th Week	1-3 day		
	UNIT-III				
	Methods of Translation:				
	1.Meta-phrase—sense translation Based on difference	1 st Week	1-3 day		
	2. Paraphrase—word-to-word translation based on Equivalence	3rd Week	1-3 day	3d	2d
	3. Imitation—regulated transformation				
	4.Interpretation and Adaptation				
	5. Reading: "Preface to Ovid's Epistles" – (1680) by John Dryden	4 th Week	1-3 day		
	Class Test/Questions	5 th Week	1-3 day		
	House Test	1 st Week			
	UNIT-IV Problems of Translation:				
	1.Cultural Gap	2 nd Week	1-3 day		
	2.Untranslatability	3rd Week	1-3 day		
	3.Translation as appropriation of indigenous languages	4th Week	1-3 day	3d	2d
	Class Test/ Discussion on Questions	5 th week	1-3 day		
	Translation in India: 1. Definitions:	2 nd Week	1-3 day		
	UNIT-VI				
	Translation:				
	1. Translating literary/non- literary passage from Hindi into English and English into Hindi (about 100 words)	3rd Week 4th Week		1	3d
	Discussion on Questions/Class Test	4 th Week	2-3 day	3d	2d
	Assignment/Presentation	1 st Week	1-3 day		



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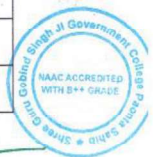
TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
(BA3rdYEAR)
AEEC/SEC-3 TECHNICAL WRITING [ENG AEEC/SEC 301]

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION
JULY	AEEC/SEC-3 Technical Writing ENG AEEC/SEC 301				
	Syllabus Introduction/Pattern of Testing	1st Week 2nd Week	1-3 day		
	UNIT-I Language Skills: Tenses		1-3 day		
	Voice	3rd Week	1-3 day		
	Narration and Punctuation	4 th Week	1-3 day	3d	2d
	Class Test/Assignment/Questions	5 th Week	1-3 day		
AUGUST	UNIT-II				
	Technical Writing: Definition and Preparation of Manual, Memorandum, Agenda, Minutes of a Meeting, And Power point Presentation	1 st Week 2 nd Week	1-3 day		
	UNIT-III				
	Writing Skills: Basic Research Methodology Project Report	3rd Week	2-3 day		
	a) Format -Margins, Headings, Indentation, Pagination, Type Face and Fonts,				
	Common Abbreviations			3d	2d
	b) Organisation	4 th Week	1-3 day		
• Preparation of the Basic Plan-Ideas and Background Research					
• Outline with Headings and Sub-headings					
• Writing, Reading and Re-writing					
Class Test/Assignment/Presentation	5 th week	1-3 day			
SEPTEMBER	c) Contents	1st Week 2nd Week 3rd Week	1-3 day		
	• Cover and Title Page		1-3 day		
	• Table of Contents		1-3 day	3d	2d
	• Preface/Acknowledgement				
	• Abstract/Summary				
	• Introduction				
	• Heading and Sub-headings				
	• Findings				
	• Conclusion				
	• Recommendations				
	• Works Consulted and Cited				
Assignment/Presentation	4 th Week	1-3 day	3d	2d	
Class Test/Questions	5 th week	1-3 day			
ENGAEEC/ SEC 302					
AEEC/SEC-4 Business Communication					
	UNIT-I Introducing Business Communication:	1 st week 2 nd	1-3 day		


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OCTOBER	Basic Forms of Communication Models and Processes: Linear,	1 st week	1-3 day		
	Transitional and Interactive		1-3 day		
	Effective Communication		1-2 day		
	• Principles of Effective Communication	4th Week 5th week		3d	2d
	UNIT-II Corporate Communication: Formal and Informal Communication: Grapevine				
Class Test/Questions	5 th Week	3			
NOVEMBER	Barriers and Gateways to Communication	1 st week	1-3 day		
	Practices in Business Communication Group Discussion	2nd Week	1-3 day		
	Mock Interview				
	Seminars	3rd Week	1-3 day	3d	2d
	Individual and Group Presentations	4 th week	1-3 day		
	Questions/Class Test	5 th week	1-3 day		
DECEMBER	Assignment/Presentation				
	UNIT-III Writing Skills and Modern Communication	2nd Week	1-3 day		
	• Business Letters and Memo Format				
	• Good News and Bad News Letters				
	• Sales Letter	3rd Week	1-3 day		
• Selection Letter					
• Fax, E-mail-Formal and Informal					
• Video Conferencing	4th Week	1-3 day	3d	2d	
Class Test/Questions					
FEBRUARY	UNIT-IV(301)				
	Data Analysis				
	(a)(i) Qualitative Interpretation	2nd Week 3rd Week	1-3 day		
	(ii) Quantitative Interpretation				
	(b) Reading and Interpreting Data:				
(i) Bar Graphs					
(ii) Pie Charts					
Class Test/Assignment/Presentation	4th Week	1-3 day			
MARCH	UNIT-IV Non-Verbal Aspects of Communication(302)	1st week			
	• Body Language		1-3 day		
	• Kinesics				
	• Proxemics				
	• ParaLanguage				
Discussion on Questions /Class Test	2nd week	1-3 day	3d	2d	
Assignment/Presentation	3rd Week	1-3 day	1		




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DISTRICT SIRMAUR, H.P.

TENTATIVE LESSON / TEACHING PLAN (Month Wise) FOR THE SESSION: 2021-2022

DEPARTMENT OF ENGLISH
DSC-1A Soft Skills [ENGDSC303]
DSE-1B Academic Writing and Composition [ENGDSE304]

MONTH	UNIT/TOPIC	WEEK	DAY	ASSIGNMENT	PRESENTATION	
JULY	ENG DSE303 DSE-1A Soft Skills Syllabus Introduction/ Pattern of Testing	1 st Week	1-2 day			
	A) Listening Skills: Comprehending Retaining Responding Barriers to Listening	1 st Week	4th day	3d	2d	
	Overcoming Barriers to Listening	2nd Week	1			
	B) Teamwork: Teamwork involves building relationships and working with other people using several important skills	2nd Week & 3rd Week	02-Jun			
	And habits:		1-6 day			
	• Working Cooperatively					
	• Contributing to groups with ideas, suggestions, and effort					
	• Communication (both giving and receiving)	4 th week	1-6 day	3d	2d	
	• Sense of Responsibility					
	• Healthy respect for different opinions, customs, and individual preferences					
	• Ability to participate in group decision-making	5th week	1-6 day	3d	2d	
	C) Emotional Intelligence: Characteristics of Emotional Intelligence:					
	• Self-Awareness					
	• Self-Regulation					
• Motivation						
• Empathy						
• Social and Cultural Sensitivity						
Class Test/Question						
Ways to Improve Emotional Intelligence:	1 st Week 2 nd week	1-6 day	1-6 day	3d	2d	
• Observe how you react to people						
• Look at your work environment						
• Do a self-evaluation						
• Examine how you react to Stressful situations						
• Take responsibility for your actions						
• Examine how your actions affect						

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AUGUST	others					
	D) Adaptability:	3rd Week	1-6 day			
	• See the big picture					
	• Don't be afraid to improvise					
	• Question the status quo					
	• There's no—III in adaptability					
	Change your Routine					
	E) Problem Solving:	4 th Week 5 th week	1-6 day			
	Four basic steps in solving a Problem:			1-2 day		
	• Defining the Problem					
• Generating Alternatives			3d	2d		
• Evaluating and Selecting Alternatives						
Implementing Solutions						
Assignment/Class Test	5 th Week	4th day				
SEPTEMBER	ENG DSE304DSE-1B	1 st Week	1			
	Academic Writing and Composition					
	1. Types of Academic Writing:	1st Week	02-Jun			
	• Descriptive			3d	2d	
	• Analytical					
	• Persuasive					
	• Critical					
	2. Features and Conventions of Academic Writing:	2nd Week 3rd week	1-6 day			
	(a) Clear, Concise, Objective, Accurate Writing			1-6 day	3d	2d
	(b) Grammar: Subject-Verb Agreement, Punctuation, Use of Apostrophe, Common Abbreviations					
Assignments/Presentation	4 th Week		1-6 day			
Class Test/Questions	5 th Week		1-6 day			
OCTOBER	(c) Common Errors: Colloquialisms, Jargon, Clichés, Contraction, Repetition, Emotive Language, Spelling and Grammatical Errors	1 st Week	1-6 day			
	3.Process of Academic Writing: Pre-Drafting – Research and Brainstorm	2nd Week 3rd week	1-6 day			
	Drafting–Headings, Sub-headings and Development of the Idea			1-6 day	3d	2d
	Revising–Making Changes, Correcting and					
	Rewriting Editing–Removing Errors, Proof Readings, Polishing					
	Discussion on Questions/Class Test	4th	1-6 day			
	Assignment/Presentation	5 th week	1-6 day			
NOVEMBER	4.Critical Thinking: Analysis Evaluation Synthesis	2nd Week	1-6 day			
	5.Paragraph Writing:	3rd Week	1-6 day			
	Topic Sentence, Elaborative Sentences–					
	Supporting/Explaining/ Describing/Discussing/ Concluding Sentence,					
	Transitional Words and Phrases/ Assignments	4 th Week	1-6 day			

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	Discussion on Questions/Class Test	5 th Week	1-6 day	3d	2d
	House Test	1 st Week			
	F) Interview Skills (303) Preparation				
	Self-evaluation-SWOT Punctuality	2 nd week	1-6 day		
	First Impressions: Professional Dressing, Body				
	Language and Non-verbal Cues	3rd Week	1-6 day		
	• Listening and Speaking Etiquette and Courtesy			3d	2d
	Assignment/Presentation	4 th Week	1-6 day		
	Class/Questions	5 th Week	1-6 day		
	5.Paragraph Writing:		1-6 day		
	Topic Sentence, Elaborative Sentences-		1-6 day		
	Supporting/ Explaining/ Describing/ Discussing/ Concluding Sentence, Transitional	2nd Week 3rd Week			
	Words and Phrases				
	Discussion on Questions/Class Test/Presentation	4 th Week	4th day		
MARCH	Assignment/Presentation	1 st Week	1-6 day	3d	2d

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Shree Guru Gobind Singh Ji Government College, Paonta Sahib		
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Teaching Plan ENG GE 305 Literature from Himachal		
Month/Week		Unit/Topic
July	1st	Introduction
	2nd&3rd	Folk Literature :An Overview
August	4th	Folk Song:Sukraat
	1st	Folk Theatre Banthda of Mandi and Suket
	2nd	Folk Tale :Four Conditions of Marriage
	3rd	Folk Artiste :Gambhari Devi
	3rd	Discussion on Questions
	4th	Group Discussion on Local Tales
September	1st	Group Discussion on various Marriage Traditions inHP and Polyandry in SIRMAUR
	2nd	Presentation by students
	3rd	Presentation by students
	4th	Seminar
October	1st	Class Test
		Revision
	1st	Unit II Introduction Breakdown
	2nd	Fegra Blossoms
	3rd	Dangal
	4th	Aabhi
November	1st	Discussion on Questions
	1st	Group Discussion on The Chhinj Tradition in Local Fairs
	2nd	Discussion on Bishu Fair of Sirmaur
	3rd	Presentation by Students
	3rd	Presentation by students
	4th	Workshop
December	1st	Class Test
		Revision
	1st	UNIT III
		Introduction
		For My Unborn Daughter
		Those That Are Not Sports
	2nd	This City
		Heights
	3rd & 4th	Discussion on Questions
		Discussion on Female Foeticide
Fenruary	1st	Discussion on the Poets of
		Class Test
	2nd	Discussion on poet:Rekha
		Discussion on Poet : Suresh Sen
		Presentation



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	3rd & 4th	Presentation
		Presentation
		Class Test
	March	Revision
		Assignments

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Teaching Plan		
BA III ENG GE 306 Contemporary India: Women And Empowerment		
Month/Week	Unit/Topic	
July	1st	Introduction
	2nd	Key Concepts
	3rd	Creation of Patriarchy
	4th	A Wife's Letter
August	1st	To Waris Shah
	2nd	Discussion on Partiion of India: the Aftermaths
	3rd	Revision of Key Concepts
	3rd	Discussion on Questions
September	4th	Group Discussion:Kinkari Devin
	1st	Group Discussion
	2nd	Discussion on Women Empowerment
	3rd	Presentation by students
October	3rd	Seminar
	4th	Class Test
		Revision
	1st	Introduction
November	2nd	Domestic Violence
	3rd	Discussion on Child Labour and the Laws
	4th	Discussion on Questions
	1st	Group Discussion on The Women Farmers in India
December	2nd	Group Discussion
	3rd	Presentation by Students
		Presentation by students
	4th	Workshop
January		Class Test
		Revision
	1st	Introduction
		Raw Wound
February	2nd	Sultana's Dream
		Dadi
	3rd & 4th	Discussion on Questions
February	1st	Group Discussion Chipko Movement
		Class Test
	2nd	Women's Role in Traditionssl And Organuc Farming
		Discussion on Jogini sytem
		Presentation



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	3rd & 4th	Presentation
		Presentation
		Class Test
	March	Revision
		Assignments

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